

**Evaluation of the TUMC Special Event**

Event Name: \_\_\_\_\_

Event Date & Time: \_\_\_\_\_

How did this event relate to Thalia's mission/vision? (In what way did this event encourage disciples of Christ and support the ministries of our Church?)

Were there enough volunteers for this event? \_\_\_\_\_

Was the budget adequate? \_\_\_\_\_

Was there enough publicity prior to the event? \_\_\_\_\_

- \_\_\_\_\_ -newsletter
- \_\_\_\_\_ -bulletin
- \_\_\_\_\_ -email
- \_\_\_\_\_ -signage in the building
- \_\_\_\_\_ -signage outside the building

Did set up and take down (clean up) go smoothly? \_\_\_\_\_

If not, why? (Please be specific.)

What was the estimated number of people who would attend? \_\_\_\_\_

Did the estimated number of people actually attend? \_\_\_\_\_

If the answer is no, please specify why you think people did not attend.

Were there any problems that need to be addressed? \_\_\_\_\_

If so, what are they?

Has the event results been posted or report to the congregation? \_\_\_\_\_

If so, how?

Please state how you felt this event went overall?

Could this event become yearly?